

SPIRE VIEW HOUSING ASSOCIATION LTD
MINUTE OF MANAGEMENT COMMITTEE MEETING
HELD ON FRIDAY 18TH NOVEMBER 2022 AT 3.00PM IN THE WESTERWOOD HOTEL
CUMBERNAULD

PRESENT:	CHARLIE LUNN	CHAIRPERSON
	RACHEL COOPER-MORRIS	VICE CHAIR PERSON
	CLARE O'DONNELL	SECRETARY
	DREW COLLIER	TREASURER
	ALAN BROWN	COMMITTEE MEMBER
	ALLAN STEWART	COMMITTEE MEMBER

IN ATTENDANCE:	FIONA MURPHY	DIRECTOR
	MARGARET BROWNLIE	DEPUTE DIRECTOR
	DONNA RICHARDSON	HOUSING MANAGER
	JORDAN HENDERSON	FINANCE MANAGER
	GILLIAN SPENCE	CORPORATE GOVERNANCE OFFICER
	JOHN MULHOLLAND	MULHOLLAND HOUSING CONSULTANCY

1.0 APOLOGIES, INTRODUCTIONS AND WELCOME

The Chairperson welcomed everyone to the meeting.

1.1 Apologies

Apologies were received from;

CAITLIN HEANEY	COMMITTEE MEMBER
CRAIG ALLAN	COMMITTEE MEMBER
ANGELA HEANEY	COMMITTEE MEMBER

2.0 MINUTES OF PREVIOUS MEETING

2.1 Minute of Management Committee Meeting held on 31st October 2022

The Chairperson advised that the Minute of the Management Committee meeting held on 31st October 2022 would be circulated with the papers for the meeting on 5th December 2022.

3.0 DECLARATION OF INTEREST

Margaret Brownlie, Jordan Henderson, Donna Richardson and Gillian Spence all declared an interest in item 5.0 EVH Pay Negotiations – Employers Ballot.

4.0 Merger/ Transfer of Engagements

Committee noted the content of the report and attachments (copy available). The Due Diligence and Joint Business Case had been discussed in detail during the full morning session at today's 'Away Day'.

Discussion then took place in relation to Committee composition post transfer. It was noted that Copperworks currently have 9 Committee Members and that Spire View currently have 6 vacancies. Committee noted within the report the advice received from Mags Lightbody in relation to recruitment of Committee Members in the period from now until the ToE is concluded. Committee discussed this matter in detail and agreed the following:

- Approval of the legal and financial due diligence reports
- Authorised the Director and Finance Manager to progress the Final Business Case including the following 'offer' to Copperworks tenants;

- 3 year rent promise
- Additional Investment – The Depute Director will transfer this into more tangible items for the offer
- Retention of local office and staff
- Continuation of wider role activities
- Introduction of Tenant Bonus Scheme for SVHA tenants
- Explore the possibility of introducing an estate management / caretaking service to promote local employability
- To offer a minimum of 6 spaces on the Management Committee to Copperworks and commit to considering to provide any further vacancies that arise pre-transfer.

Committee asked the Director and Corporate Governance Officer to speak with any potential Committee Members between now and transfer to explain the situation and encourage them to become members and stand for election at the next AGM.

5.0 EVH Pay Negotiations – Employers Ballot

Staff who declared an interest in this item left the meeting whilst this matter was discussed.

Committee noted the content of the email and attachments from EVH circulated to Committee on 15th November 2022. Following discussion, the proposed pay offer presented for ballot by EVH was approved by Committee. The Director was instructed to inform EVH of the Association’s decision.

6.0 DATE & TIME of NEXT MEETING

The next hybrid Management Committee meeting will take place on Monday 5th December 2022 at 5.00pm in the office at 43 Tharsis Street / via zoom.

7.0 AOCB

There was no other competent business.

Meeting closed at 3.00pm
Minutes taken by Gillian Spence

I certify that the above minute has been approved as a true and accurate reflection of the proceedings

Signed (Chair) _____

Date _____