

Spire View Housing Association
 Minute of Annual General Meeting
 Held on Thursday 16th September 2021 at 6.00pm
 In Roystonhill Community Hub

PRESENT	MEMBERSHIP NUMBER	BY PROXY
Charlie Lunn	1	
Jean Lunn	2	
Alan Brown	303	
Dionne Frati	712	
Gina Tibbs	10	
David Manners	429	X
Susan Manners	720	X
Pauline Frati	116	
Allan Stewart	779	
Rachel Cooper	793	
Syliva Hanlon	58	
Rosemary Donald	321	
Michael Orji	812	
Lynda Mulholland	617	
Louise Irving	737	
Elizabeth Edgar	102	
Patricia Bonnar	29	
Catherine McEleney	15	
Margaret Berrie	53	
Ellen Watson	76	
John McInally	356	
Isabel Heeps	728	
Janet Ross	12	
Pamela Iwube	807	
Catriona Donald	805	
William Joshua	813	
Andrew Wilkie	791	
Hugh Grant	431	
Angela Heaney	747	
Andy White (via Zoom)	792	
Clare O'Donnell (via Zoom)	563	

IN ATTENDANCE

Fiona Murphy	Director
Margaret Brownlie	Depute Director
Donna Richardson	Housing Manager
Gillian Spence	Corporate Governance Officer
Adele McGarth	Housing Officer
Stephen Hughes	Housing Assistant
Angela Fraser	Volunteer Co-ordinator
Tony Sinclair	French Duncan – Association’s Auditor

Welcome and Introductions

The Association’s Chairperson (Charlie Lunn) welcomed everyone to the AGM and introduced the panel members. The Chairperson then progressed the meeting business.

1. Apologies

Apologies were received from:

	MEMBERSHIP NUMBER
Alison Crawford	118
Josephine Craney	722
Unity Simpson	167
Margaret McMillan	722
Anthony Coker	708
Geraldine Bain	217
David Barnes	595
Caroline McCann	621
Janice Jack	339
Williamina Heatherington	335
Elizabeth Hillick	529
Derek Tibbs	145
Donna Tibbs	146
Sarah Mullan	755
Tom McLelland	3
Shelia McLelland	4
Brian Tibbs	248
Bronwyn Tibbs	247
Ross Love	767
Danielle Alexander	270
William Munro	73

Roseanne Dixon	326
Christine Brown	27
Mary McGinley	511
Pat McGinley	507
Margaret Shannon	139
Marion McCann	111
Mary Chambers	233
Joe Chambers	232
Robert Berry	52
Ahamed Sharif	449
Louise Sachikara	Non Member
David Dixon	Non Member
Clark Davidson	A.C. Davidson and Co – Finance Agent

2. Minutes of previous Annual General Meeting

The Minute of the AGM held on 17th September 2020 was proposed by Pauline Frati and seconded by Dionne Frati.

3. Minutes of the Special General Meeting

The Minute of the SGM held on 17th September 2020 was noted.

4. Chairperson's report

The Chairperson highlighted the main points within the report some of which are included below.

- We continued our successful staff service sharing arrangement with our neighbours at Copperworks.
- When we carried out our most recent full tenant satisfaction survey in July 2021, a massive 89% of respondents told us they were satisfied overall with the service provided by Spire View.
- Our new build development at the former social work building at Glenbarr Street remains on site, after experiencing delays, some of which were related to the Covid-19 pandemic. However, we are now expecting our 24 fantastic new build flats to be completed around November this year.
- We completed a comprehensive exercise this year to self-assess our compliance with the Scottish Housing Regulators 'Regulatory Standards of Governance and Financial Management' and devised an action plan to ensure we continue to comply with the standards.

- We revised our Investment Strategy.
- We reviewed our 30 year financial projections to ensure we continue to remain financially viable in the short, medium and long term.
- We reviewed all the risks facing the organisation and the systems in place for monitoring, reporting and mitigation.
- We introduced a new close cleaning and grass cutting service for all our tenants.
- Carried out Gas Safety checks to 100% of our properties.
- Upgraded a large proportion of smoke and heat detection systems.
- Provided a new home for 40 people
- Collected almost £2m in rent
- Carried out 1,711 repairs to our properties.
- We successfully worked in partnership with a wide variety of agencies across Royston to bring in almost £200,000 of COVID related funding from Scottish Government and the National Lottery.
- We secured a further £93,500 from Scottish Government, Good Things Foundation, The National Lottery and Hugh Fraser Foundation. These funds allowed us to employ our Volunteer Co-ordinator and Digital Engagement Officer as well as delivery digital skills classes and buy a new stage for the Hub.
- £127,000 was secured from Glasgow City Council's Town Centre Action Fund to fit out the shop unit in the hub, which has now been converted to a Food Pantry, operated by North Glasgow Community Food Initiative.
- Working in partnership with other RSLs secured over £26,000 that is used to provide a Financial Capability service from the Hub.
- We spent around £58,000 providing adaptations to houses to allow people to continue to enjoy living in the properties despite illnesses and disabilities. These

adaptations make a huge difference to the lives of those that have had adaptations fitted.

- We contributed £700 in charitable donations to local worthy causes.

The Chairperson invited questions on this report. He further advised that if anyone would like to discuss any aspect of his report they can also contact the office.

5. Presentation of the Annual Accounts

Tony Sinclair from French Duncan Chartered Accountants presented the Association's annual accounts for financial year 2020/21, including his report on the association's income and expenditure account and the balance sheet. This showed that the association had a strong balance sheet and that it had a very good year. He advised that full copies of the accounts are available at the office on request. The Accounts were proposed for acceptance by Craig Allan and seconded by Mark Shannon.

6. Auditors Report / Appointment of Auditor

Tony Sinclair advised that auditors French Duncan tested a variety of information provided by the Association and examined any unusual transactions. He confirmed that he was happy to give a clean audit report. Tony went on to confirm that the financial statements give a true and fair view of the Association's affairs to 31 March 2021.

The Chair advised that the Management Committee are recommending the reappointment of French Duncan as the Associations' Auditors for the financial year 2021/22. This was proposed by Alan Brown and seconded by Sylvia Hanlon.

7. Election of Management Committee

The Chair advised that there are currently 4 spaces on the management committee. In addition, 4 existing committee members are standing down in accordance with the Rules. They are: Lynda Mulholland, Rachel Cooper, Mark Shannon and Charlie Lunn.

This brings the total vacancies to 8 and as 3 existing committee have expressed their intentions to stand for re-election, the Chairperson declared them duly elected to the Management Committee. The Chairperson advised that we have also received a

nomination from Alan Brown who wishes to join the Management Committee. This means there are still 4 vacancies remaining on the management committee.

Finally, the Chair reminded those present that we need local people to come forward to join the management committee. Our committee is very experienced but we are always looking for younger, local people to come and join us.

8. A.O.C.B

The Chair asked if there was any other competent business. As there was none, the formal business of the AGM was concluded. The Chair thanked everyone for attending and asked everyone to stay for the prize draw to take place and to join us for a small refreshment.

The winners of the prize draw were as follows;

1st Prize - Ellen Watson

2nd Prize - William Joshua

3rd Prize - Hugh Grant

Meeting closed 6.35pm

Minutes taken by Gillian Spence